



INSPIRING
PLASTICS
PROFESSIONALS

HONORED SERVICE MEMBER

APPLICATION

FORM 1:

NOMINATION FOR HONORED SERVICE MEMBER

Our candidate for Honored Service Member is:

Full Name _____

Company _____

Address _____

City _____ State _____ Zip _____

Country _____

Phone _____ E-Mail _____

Confirmed eligible by SPE HQ? Yes No

Please indicate who will be the Process Champion:

Full Name _____

Company _____

Address _____

City _____ State _____ Zip _____

Country _____

Phone _____ E-Mail _____

Nominated by:

Name (print) _____

Signature _____ Date _____

Acting As:

Chair, President, or Lead of _____ Chapter

Chair, SPE Honored Service Member Election Committee

FORM 2:

SPE VOLUNTEER ACTIVITY OF CANDIDATE

Candidate Name _____

HSM Candidate - Complete the following chart in detail. List dates and positions held in service to SPE. List chronologically by category. Chose only one category for the role. (i.e.: a chapter Secretary would not also earn points for board membership in the same service year for the same chapter.)

Nominees must achieve a score of at least sixty (60) service points of volunteer to the Society to be considered for the award. Refer to Application Guidelines for a list qualifying roles for each Category

If additional space is needed, please attach in the form of Microsoft Word (.doc) or Adobe Acrobat (.pdf) and email to kschacht@4spe.org.

Category	Name of Group Chapter or Society Level Committee	Position Description	From (mm/yy)	Through (mm/yy)	Points
President, Chair, Lead Organizer: 4 points/ year					
Officer: 3 points/ year					

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Category	Name of Group Chapter or Society Level Committee	Position Description	From (mm/yy)	Through (mm/yy)	Points
Other Officers or Committee Positions: 2 points / year					
Board Positions: 1 point/ year Time of service not already accounted for in an early category.					
Committee Members and Other Activity: 0.50 point/ year Time of service not already accounted for in an early category					
Candidates with less than sixty (60) service points of volunteer to the Society should reconsider applying at this time.				TOTAL POINTS	

FORM 3:

TOP FIVE ACHIEVEMENTS

Rank your five most important achievements as an SPE volunteer, #1 being the most important. Include a brief, but thorough, description of each. **Be sure to provide specific details regarding the results of those achievements. Do not simply list positions or titles held.**

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1. ACHIEVEMENT:

RESULTS OF ACHIEVEMENT:

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2. ACHIEVEMENT:

RESULTS OF ACHIEVEMENT:

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3. ACHIEVEMENT:

RESULTS OF ACHIEVEMENT:

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4. ACHIEVEMENT:

RESULTS OF ACHIEVEMENT:

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5. ACHIEVEMENT:

RESULTS OF ACHIEVEMENT:

FORM 4: SPONSOR STATEMENT

Candidate Name: _____ Date _____

Provide a **description** of candidate's outstanding accomplishments. Stress the **value** of those accomplishments to the Chapter and/or Society. It is the Sponsor's job to make sure that the positive impact that the candidate had on the Society's mission while serving is evident as having happened because of the specific candidate's service. Sign the letter.

Sponsor's Signature _____ Date _____

SUBMISSION CHECKLIST

The following forms must be included in the information submitted to the Honored Service Member Election Committee:

- Form 1: Nomination for Honored Service Member
- Form 2: SPE Volunteer Activity of Candidate
- Form 3: Top Five Achievements
- Form 4: Sponsor Statement

All materials must be received electronically in a PC compatible format. They must be sent in the form of Microsoft Word (.doc) or Adobe Acrobat (.pdf). Deadline for the submission of a completed application – **October 1st.**

E-mail: Submit your application materials to kschacht@4spe.org.